



# Aplicaciones informáticas de contabilidad (Spanish Edition)

*Francisco Javier Cruz Jiménez*

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Utilizar aplicaciones informáticas de contabilidad registrando las operaciones necesarias para el registro de las transacciones económicas. Identificar las funciones y procedimientos de las aplicaciones utilizadas, precisando las características más importantes de la aplicación en relación a la codificación de cuentas y conceptos, formato, dígitos permitidos, etcétera. Explicar los posibles formatos de los asientos predefinidos y en supuestos prácticos, crear un plan de cuentas y asientos predefinidos, realizar asientos contables, efectuar el traspaso de las operaciones a los libros de IVA, extraer información contable, dar de baja cuentas y asientos predefinidos y realizar copias de seguridad.

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