



Enhancing Committee Effectiveness: Handbook for Committee Chairs, Staff Liaisons, and Committee Members

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Effective, successful associations know that they need to minimize bureaucracy, improve decision making, and use their financial and human resources more strategically to adapt, survive, and thrive in a world that moves and changes faster every day. One way to accomplish these goals is to improve committees.

Committees gather intelligence, process information, provide recommendations, and complete assignments; in other words, they are how the business of an association gets done. This second edition of *Enhancing Committee Effectiveness* enables committees to be more nimble, accountable, and competitive by providing Sample forms and agreements. With these practical tools, *Enhancing Committee Effectiveness* delivers actionable advice that is easy to digest and apply; ultimately enhancing the success of committees and the associations they serve.

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